

**Law Librarian's Society of Washington, D.C.**  
**Board Meeting**  
**Tuesday, May 10, 2011**  
**Baker Botts**

**Board Members**

*In Attendance:*

Matthew Braun, Corresponding Secretary  
Christine Ciambella, President  
William Grady, Recording Secretary  
Mary Ann Keeling, Board Member  
Jennifer McMahan, Board Member  
Edward O'Rourke, Board Member  
Sara Sampson, Vice President

*Absent:*

Elizabeth Ann Blake, Asst. Treasurer  
Cameron Gowan, Immediate Past President  
Emily Phillips, Treasurer

**Proceedings:**

**Call to Order**

The President called the meeting to order at 9:15 am.

**Approval of Minutes**

The prior meeting Minutes were approved via email prior to the meeting.

**Board Liaison Update:**

The Board members reported on their various committee liaisons. This is a summary of those responses:

**President, C. Ciambella,** reported on:

**Membership Committee:** Christine presented the membership reports for April and May. The Board voted to approve all of the proposed members.

**Sara Sampson** reported on:

**Arrangements Committee:** they are working on the Closing Banquet which will be held May 18. There will be a guest speaker, Jon Garcia.

**Matt Braun** reported on:

**Lights:** Spring issue went out on time. He is still coordinating with Assistant editor Jill. They have to discuss a Lights Committee going forward. This committee would do non-editorial functions for Lights,

**Elections Committee:** Matt reported the election was concluded successfully and that the Committee had announced the winners to the President.

C. Ciambella commented on the small election participation and thought there had been more participation when the election was in paper. The Board discussed this issue. It was felt that with paper, the members voted right away and did not put it off. The Board also thought that more reminders should be sent out. There was mention of an incentive to vote, a contest, with the winner receiving a nice prize. It was also pointed out that the full mailing list should be used for reminders rather than just using the listserv.

**Jennifer McMahan** reported on:

**Federal SIS:** Agency Day will be on 5/13/11 at the State Department.

C. Ciambella complimented the Federal SIS for having a large number of meetings and that the committee had done a great job this year, having hosted more meetings than any other group.

**Scholarship Committee:** reported that there were no applicants for the AALL scholarship and grant and that as a result LLSDC forfeited the scholarship.

## **Official Reports:**

### **Treasurer Reports:**

The treasurer reports are behind. E. Phillips is working with the accountants.

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### **New Business:**

#### **AALL Chapter VIP**

C. Ciambella noted that we could send a chapter VIP for the Annual Meeting. Any suggestions if we have anyone to send?

### **Old Business:**

#### **SIS, Committees and Focus Group reports:**

C. Ciambella mentioned these groups have to write up reports to include in the LLSDC report that goes to AALL.

**Treasurer for the coming year:**

Due to a resignation of Elizabeth Ann Blake, the Board is required by the Bylaws to appoint a person to fill the office of Treasurer for the coming year. The proposed nominee is C. Ciambella, who would normally be the Immediate Past President.

At the request of the Board, Sara Sampson requested the opinion of AALL on whether the Immediate Past President could serve as Treasurer. AALL said it was not a problem unless our Bylaws required a specific number of persons on the Board.

The Board then moved and seconded a Motion to appoint C. Ciambella as the Treasurer for the 2011-2012 year. The Motion was agreed to unanimously

**Announcement:**

Next meeting will be Tuesday June 21 at 9:00 am. The meeting will be at Georgetown University Law Library.

**Adjournment:**

Meeting adjourned at 10:00 am.

Respectfully submitted,

William Grady