

Law Librarian's Society of Washington, D.C.
Board Meeting
Tuesday, August 10, 2010
Baker Botts, LLP, 1299 Pennsylvania Ave., NW

Board Members

In Attendance:

Elizabeth Ann Blake, Assistant Treasurer
Christine Ciambella, President
Cameron Gowan, Immediate Past Pres.
William Grady, Recording Secretary
Mary Ann Keeling, Board Member
Edward O'Rourke, Board Member
Emily Phillips, Treasurer
Sara Sampson, Vice President

Absent:

Matthew Braun, Corresponding Secretary
Jennifer McMahan, Board Member

Proceedings

Call to Order

The President called the meeting to order at 9:14 am.

Approval of Minutes

The prior meeting Minutes were approved via email prior to the meeting.

Ice Breaker:

C. Ciambella conducted a short ice breaker in which each Board member gave their ideas of new technology that they loved or hated.

Board Liaison Update:

The Board members reported on their various committee liaisons:

President, C. Ciambella, reported on:

Website Committee. The committee is fully staffed and is up and running. She met with Emily Carr to discuss the website. She will set up training for the Board and Committee Chairs in the use of the website either live or by distributing handouts.

Education Committee: She reports this committee wants to work on the Legal Research Institute and offer it again in 2011. There was also discussion of a "Bridge the Gap" program to

help train summer associates in legal research for those in firms that are too small to have a librarian. Todd Venie would like to grow his group in the coming year.

Membership Committee: C. Ciambella presented a list of proposed new members. A motion was made to approve them all. The motion was seconded and approved unanimously. It was mentioned that with these members, the total membership is up to 618.

History & Archives Committee: weeding of the archives is continuing. The archive boxes are at her house. She has been weeding items such as meeting agendas down to one copy per item. There is mention that there may be a vendor who might scan and or store the boxes for us. As a comment on this, Mary Ann Keeling mentioned the Customs & Border Protection law library has a high speed document scanner that could be used in off-hours if we decided to scan the archives.

Sara Sampson reported on:

Arrangements Committee: Pam Lipscomb needs some assistance. Pam also asked if the Board needed to approve a solicitation of libraries to volunteer to hold meeting.

Academic Law Libraries SIS: reported Mary Kate Hunter of George Washington University Burns Law Library is the new chair.

Cameron Gowan reported on:

PR Committee: the committee published article in National Law Journal. She is working with the committee on next steps.

Bill Grady reported on:

Government Affairs Committee: The Committee Chair is Catherine Dunn and Charlene Cain will be serving as Co-Chair of the committee this year. The committee is at work on the DC entry in the Law.gov National Inventory. For more information on the project, the description of the project is at <http://resource.org/law.gov/index.html>.

Emily Phillips reported on:

Franklyn Square Group: this group is confirming dates for upcoming meetings and sponsors, such as Fast Case.

Joint Spring Workshop: this group is looking for a new Chair because Margaret Bartlett wishes to step down. Abigail Ross will serve again if needed. The 2011 Joint Spring Workshop is scheduled for April 29, 2011. DC SLA will be hosting.

Elizabeth Ann Blake reported on:

Managers Focus Group, will have next meeting August 11, 2010, which is the first meeting in a long time, more are planned more frequently in the coming year. This group also mentioned they need more people to get involved, considers the group in a transition mode.

Edward O'Rourke reported on:

Private Law Librarians SIS: They are going to have their first meeting of the new year and were enquiring about their budget.

LOL: Laid Off Librarians: Lois Steinberg reported the group had not met for a long time, in fact it appears they have not met since AALL was in Washington in 2009. The biggest obstacle is finding a meeting place since the whole group is not affiliated with a firm or organization. They were meeting at Georgetown University Law School.

Discussion ensued about the LOL, what training component could be offered to them, how to keep skills up to date, Lexis and Westlaw, etc. There was discussion related to removing the LOL from Committees and move it to the job search page. Should it be renamed, perhaps to "Job Seeking Focus Group" to reflect the fact the layoffs are behind us? Perhaps remove it as a group altogether, rethink its purpose after all this time? Perhaps after a full year and more from the spate of local layoffs, it has run its course. The President, C. Ciambella stated she won't actively recruit for leaders, let them do what they want for themselves but with support from the Board.

The President also noted that for the first time someone posted a resume to the LLSDC website. Discussion ensued. Emily Phillips noted that no employer would think to look at the website for a resume. Christine said she would shut down this functionality.

Mary Ann Keeling reported on:

Mentoring Committee, Adeen Postar will continue as the Chair of this committee.

Placement Committee, the present Chair, Dawn Sobel will remain as well.

Foreign & International Law SIS: Herb Somers and Jason Hawkins will continue as co-chairs.

Official Reports:

Treasurer: Emily Phillips gave the Treasurer's Report. Most of the Joint Spring Workshop income and outlays are wrapped up. One check for a scholarship was voided and the accounting program required going back to April to fix it.

The Budget for the coming year:

President C. Ciambella presented the budget for the coming year for the committees and SISs. The budget is broken down by committee and not on a line-item basis, which we don't require. The President is recommending that 50% of prior year receipts as the committee and SIS budgets

for 2010-11. It also allows the committees and SISs to petition the Board to increase funding if it proves necessary.

The Budget was proposed, seconded and approved unanimously.

AALL Leadership Training Update by C. Ciambella

AALL gives out one scholarship a year for AALL annual meeting registration that rotates between the chapters. This year it is LLSDC's turn.

Chapter visit this year will not be from the President. We should examine the AALL roster of officers and provide suggestions who we would like to ask to come. The only expense of these visits for LLSDC would be a dinner.

Training for chapter Treasurers is provided by AALL but it is a virtual training.

AALL-BNA has a grant for Continuing Education that we might use to fund a Bridge the Gap program. Or, as Sara Sampson suggested, we could try to get a grant to record and podcast (webcast) one or more of our better meetings.

Announcements:

Christine mentioned that she will revive the President's Newsletter.

The next Board meeting is set for Tuesday, September 14. The meeting is planned to be at Baker Botts again.

The date of the LLSDC Opening Reception is Wednesday September 22, 2010

Adjournment:

The meeting came to an end at 10:20 a.m.

Respectfully submitted,

William Grady