

**Public Minutes of the
Law Librarian's Society of Washington, D.C.
Board Meeting
Monday, February 22, 2010
Williams & Connolly, LLP, 725 12th Street, NW.**

Board Members

In Attendance:

Frances Brillantine, Immediate Past President
Christine Ciambella, Vice President
Keith Gabel, Publications Committee Chair
Cameron Gowan, President
Jennifer McMahan, Board Member
Shannon O'Connell, Recording Secretary
Emily Phillips, Assistant Treasurer
Judy Weiss, Board Member

Absent:

Matt Braun, Corresponding Secretary
Ed O'Rourke, Treasurer
Tricia Peavler, Board Member

Proceedings

Call to Order

C. Gowan called the meeting to order at 8:45 a.m.

Approval of Minutes

The January minutes were approved via email prior to the meeting.

Guest Report

Keith Gabel, chair of the Publications Committee, spoke to the Board regarding the renewal of the Society's contract with SIMA, Inc, for the 10th edition of the General Legal Publications (GLP) Union List. Mr. Gabel said that response to the electronic version list has been positive. 85 firms participate in the Union List. Mr. Gabel said that in the upcoming year, he hoped to convince some of the people who rely heavily on the list-serv for ILL to subscribe to the Union List. The Board reviewed and approved the draft of the contract for the 2010 Union List. Mr. Gabel will obtain a final version from SIMA, Inc. and the President will sign it.

Official Reports

Treasurer: Please see the Official Minutes for details.

Committee Reports

Membership: The Society welcomed 26 new members between January 11th and February 18th. The total membership stands at 609 members, with 29 individual pending and two corporate pending.

Mentoring: The Committee's mentor/mentee happy hour will be held on March 4th, location TBD. Adeen Postar will attend the March Board meeting.

Education: The 2010 Legal Research Institute will be held on March 9th & 10th (Tuesday & Wednesday) at Georgetown University's Law Library.

Elections: Committee Chair Mike Gentile has all the information he needs to proceed with the 2010 election. He has requested a back-up person to work with him. C. Ciambella will put out a call to the list-serv for a volunteer. Mr. Gentile is also working on updating the elections procedures in the Society's manual to reflect the changes to the election process that have taken place over the last several years.

Law Library Lights: The Winter issue has been released. February 26th is the deadline for submission to the Spring issue. The Spring issue should be out around April 15th.

Legislative: The Legislative/Federal SIS program "Lost Laws: What We Can't Find in the United States Code" has been rescheduled for February 23rd. Registration is full and there are eight people on the wait list.

Foreign/International: Herb Sommers and Jason Hawkins will be delivering a presentation on the law of war/humanitarian law in March or early April, location TBD.

History & Archives: Georgetown University new assistant archivist and the curator of the Society's collection, Barbara Heck, will attend the March 9th Board meeting.

Academic: The SIS plans to have at least one more meeting before the end of the year.

Franklin Square: The Group hosted a lunch at Paul Hastings on February 4th. The guest speaker was Victoria Barnes from Questel-Digipat. Questal is a database service focused on international patent and trademark information (but not copyright information) and it features databases covering 85 patent and trademark authorities around the world. It can be searched by various languages, by invention-specific family, and by numerous other categories. If you would like a copy of the PowerPoint that was

sent to attendees please contact Ann Green (agreeen@sonnenschein.com) or Scott Larson (SLarson@bdlaw.com).

Scholarships: Five scholarships for L.R.I. were approved.

Federal: On February 23rd, the SIS, along with the Legislative SIS, will host a meeting at Troutman Sanders: "Lost Laws: What We Can't Find in the United States Code" featuring Professor Will Tress. The SIS will be participating in a three-day federal law librarians' conference April 7-9th. Day One will be held at the Department of Justice; Day Two will take place at Library of Congress; Day Three will be held at the Supreme Court. Attendance will be limited to 100 people.

Old Business

Policy manual update: Board members will submit their edited sections to C. Gowan by March 1st. Liaisons should instruct SISs and committees to review their sections and submit changes by March 15th.

Invitations to Attend Board Meetings: Board members were reminded to invite all Committee and ISS chairs to each Board meeting.

Planned annual fund: The planned annual fund will be announced at the Society's Town Hall meeting on Monday, March 29th. C. Gowan strongly encouraged all Board members to donate to the Fund. A letter explaining and promoting the Fund will be sent to the Membership after the Town Hall meeting.

Presidential & Board happy hour: The President and Board will host a happy hour at 6:00 p.m. on Tuesday, February 23rd at Elephant & Castle (900 19th Street, NW).

Photographer for LLSDC events: M. Braun is still working on getting a proposal from Cindy Dyer for the cost of photography for the Society's events.

Awards for LLSDC members: C. Gowan asked for Board members to nominate any member they feel deserves recognition.

Mentor/mentee happy hour: The Mentoring Committee's mentor/mentee happy hour will be held on March 4th, location TBD.

New Business

Town Hall Meeting: The President will deliver a PowerPoint presentation similar to last year's. Presidential Awards will be distributed. C. Gowan will ask the PR Committee to do a short presentation. AALL President Catherine Lemann will speak. C. Gowan will

contact Catherine Lemann to see what Ms. Lemann's talking points will be. C. Gowan solicited ideas on where to bring Ms. Lemann for dinner on March 22nd.

Jennifer Brand token of appreciation: C. Gowan asked if the Board felt the Society should present a token of appreciation to Jennifer Brand. No decision was reached.

Election candidate biographies: The Board agreed that the length of candidate biographies/statements should be standardized. Starting with the 2011 election, candidate statements will be limited to 500 words.

Disaster planning document: M. Braun is collecting full business and personal contact information from all Board members to ensure that everyone can be contact in the event of disaster.

Next meeting

The next meeting of the Board will be held at 9:00 a.m. on Tuesday, March 9th at Baker Botts, LLP, 1299 Pennsylvania Avenue, NW.

Adjournment

C. Gowan moved to adjourn the meeting at 9:30 a.m. Motion approved.

Respectfully Submitted,
Shannon O'Connell