

# LLSDC Board Meeting

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*Monday, February 10, 2014*

Location: DC Public Defenders Service, Washington, DC

## **BOARD MEMBERS**

In attendance:

Ed O'Rourke, President  
Mary Kate Hunter, Vice President  
Scott Bailey, Past President  
Laura Moorer, Corresponding Secretary  
Pam Lipscomb, Recording Secretary  
Jeff Bird, Treasurer  
Doug Tirpak, Assistant Treasurer  
Alicia Pappas, Board Member  
Alyssa Altshuler, Board Member

Absent:

Yumi Blackwell, Board Member

## **PROCEEDINGS**

### CALL TO ORDER

The Vice-President called the meeting to order at 12:10.

### REPORTS/COMMENTS

#### *Approval of Minutes*

Minutes were approved by email.

#### *Treasurer & Membership Reports*

Jeff said that the Treasurer's report is business as usual. The Treasurer's report was approved.

The Membership report was approved by email.

### *Open Positions*

Nominations Committee is now being chaired by Laurie Green at Bryan Cave. All open leadership positions are currently filled. Pam said that she knew that Nomination has 3 current candidates for the next election and Laurie will send out a notice to membership in the next week seeking additional candidates. Pam said that she would look into the timeline.

Mary Kate said that she and Ed got a survey from AALL. She said that usually at the conference, there is a meeting held on Saturday for chapter and SIS leadership, but now there is a separate meeting on Friday just for chapter leaders. She said that she took it and she asked Ed to take it too, but there were no additional details.

### *Liaison Reports & Activities Reports*

Alyssa said she talked to her liaisons and there was nothing to report. Pam said that the Education committee is doing an AALL webinar at Arent Fox on February 27<sup>th</sup>. Law Library Managers will be holding something as soon as Pam decides the topic and gets a host. The Lights Winter issue has come out and we pushed it out via the blog and to the membership. Legislative SIS is holding their meeting this Wednesday, a make-up date from a snow day. Mary Kate is working with the Academic SIS to see if they can get the picnic held.

### *Upcoming Events*

Alicia said that she hit 80 responses for the 75<sup>th</sup> Anniversary party today, which is exciting because she was hoping for 150. She said that she has gotten some responses from past presidents, including several who have said that they were coming. She said that she has gotten several responses from her request for items from previous anniversaries. She said that she is under budget so far and she has gotten \$9500 in sponsorships. She then asked Doug for confirmation on the checks that we have received so far so that she could send reminders. She then asked Jeff how she should do tips for the party. Jeff said that we could put it on the invoice and then they would pay it with the check. She also asked what to do with the collecting receipts. Jeff said that he has to book them separately, so she can send them that way. She asked Ed if he would write a President's letter for the program. She talked about things that were done at the past events, and Alyssa said that she could talk to Lynn Mikulsky at the Executive Office of the President to see if we could get a letter from the President. Laura also suggested at someone contact Eleanor Holmes Norton's office. Mary Kate offered to help go through the archives to see what is in there that we could use for the party.

She said that 20 people came to the new member Happy Hour and there was some interest expressed. Pam mentioned that there have been some new members signing up via the website.

### *Other events*

Steve Lastres from LLAGNY would like to bring a program that he did with Emily Florio for their anniversary function to LLSDC. He asked for funding for his train fare down. The board discussed it and decided that lunch should be included and that it should come out of the PLL SIS budget. Doug asked if we could get a copy of the outline and there was some discussion about potentially shortening the program. There was agreement that the program would be valuable. Scott said he would discuss it with Emily.

We are co-sponsoring the MD AALL event "Access to Justice" about prisoners. Kate Martin sent out a message about the event and Ed said that we need to start publicizing it. Pam said that she would get it on the calendar and on the blog. Ed said it is an all-day event and costs \$65. He said that LLSDC doesn't need to give any money for the co-sponsorship unless we decide to do a table.

Mary Kate said that the Education Legal Research Institutes are sometime in mid-March, but she isn't sure of the dates.

Next meeting will be held on March 18<sup>th</sup> at KPMG.  
Meeting adjourned.