

LLSDC Board Meeting

Friday, September 19, 2014

Location: *KPMG – Thank you Alicia Pappas for hosting.*

BOARD MEMBERS

In attendance:

Mary Kate Hunter, President
Pam Lipscomb, Vice President
Jennifer Dollar, Recording Secretary
Doug Tirpak, Treasurer
Alicia Pappas, Board Member

Absent:

Laura Moorner, Corresponding Secretary
Ed O'Rourke, Past President
Emily Carr, Board Member
Emily Florio, Assistant Treasurer

PROCEEDINGS

CALL TO ORDER

The President called the meeting to order at 12:17pm

REPORTS/COMMENTS

Approval of Minutes

The Board approved last month's minutes with three minor corrections.

Treasurer's Report

Things are going well financially. There is an upcoming payment to Sima for the Union List.

Motion to approve the Treasurer's report passes.

Liaison & Activities Report

Mary Kate has updated the web site for liason, chair and member information for committees and SIS where she can. She is hoping to expand that information at today's meeting.

Access to Justice (Laura) Will be meeting Wednesday, September 24.

Federal Law Libraries (Laura) Nothing new to report.

Legislative Research (Emily C.) On October 8 there will be a brown bag lunch seminar with members of CRS giving insight into Congressional appropriations. There will be a separate meeting next week for the group to work on updating the Legislative Sourcebook.

Foreign and International Law (Emily C.) – Heather Casey and other International Association of Law Libraries (IALL) members are going to the convention in Argentina in October. Upon their return, they would like to give a presentation and share their experiences.

Academic Law Libraries (Mary Kate) – Will be having the Autumn Picnic in November.

Lights (Mary Kate) – Pre-publication is going very well. In addition to a lot of content, it will include dates for upcoming LLSDC events and an overview of the AALL conference.

Private Law Libraries (Emily F.) – On October 23 Intelligize will present its product to the PLL SIS at a brown bag lunch at Venable.

Education Committee (Jennifer) – We are still trying to contact the previous chair to find out who will be chair of the committee this year.

Law Library Manager's Committee (Pam) – There will be brown bag lunch in mid-November. Jeanne Faubell is developing a topic that will address what Librarians can offer accounting and billing managers of law firms.

Website (Pam) - Has updated the web page with the minutes from previous meetings (which had been missing) and information about the Access to Justice Committee. She is also ready to start sending out a monthly LLSDC listserv/email newsletter, she just needs to add the content. There is a lot of content to include. This electronic newsletter will replace the blog which will become a landing site for the newsletters.

As a group we worked to fill in the Committee/SIS organization chart so that the webpages can be as up to date as possible.

InterLibrary Loan - we hope to get Steven Shearer to do it Jennifer will be glad to assist and act as liaison in Kris' absence.

Arrangements (Alicia):

Book Tour – While the tour was great there is a problem with people signing up to attend and then cancelling at the last minute. When there is a limited number of slots available people have to show up or give more than 2 days notice. The tour was given by David Martin which was very informative. We had wine and cheese after and talked about the upcoming magna carta celebration.

Opening Reception – Will be September 30 at Pepper Hamilton. The sponsorship has been finalized with Intelligize and in return we will sponsor a brown bag lunch to show off Intelligize. We are hoping to display photos from convention and last year at the reception.

Trivia Night – Will be Monday, October 20. LLSDC, DC SLA, DC ALA will compete against each other. We should have a good turn-out.

Holiday Party – Thursday, December 11 is the tentative date.

New Business

Magna Carta Celebration

Doug will check with David Mao about having a group tour of the Magna Carta exhibition. Alicia reiterated the necessity of people showing up when there are a limited number of people allowed to attend.

Mary Kate will be attending the opening reception. She hopes to post to Facebook as it is helping. Doug thinks Mary Kate should be extended a certain amount of money to ensure Mary Kate may participate as fully as possible as an ambassador of LLSDC.

Mary Kate – read a letter of appreciation from David Mao for our donation to attend the opening reception. This should be uploaded to the website for everyone to see.

Cold Calls

Due to some cold calls received by board members it was suggested that some contact information be blocked on the website and “dummy” email addresses used. Alicia pointed out that real info can be advantageous to us as a group. She once was “cold-called” by a NY Times reporter who was looking for background information. He ran a Google search in which we (LLSDC) were the second listing and he picked her name from the directory. She found this a very rewarding experience to promote LLSDC.

Mary Kate was approached to have LLSDC promote and endorse a local author of a legal treatise. While we have hosted book signings in the past we, as an organization, have never endorsed a book. We might be interested to discuss this if it were related to law libraries but this book is not.

Choosing Dates

There was some discussion of the how dates and times are chosen for events. Alicia shared her experience with attendance at events.

The next meeting will be held at:

Arent Fox

1717 K St NW

Thursday, October 23, 2014

from 12:00-1:30

Pam will be hosting

Meeting adjourned 1:06pm

SUPPLEMENTAL MOTIONS

Held by email, the following motions were submitted and approved:

Motion to purchase liability insurance from Hartford Insurance through AALL.
Sunday, October 12, 2014

Motion to pass the Treasurer’s Report
Monday, October 6, 2014

Motion to validate Guillaume van Rijckevorsel as an associate member.
Monday, September 29, 2014